

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - February 8, 2013

Time: 5:30pm

Where: #307-2644 Prior St

In attendance: Jared, Amara, David Boon, Natalie, Chris Marks, Morgan

Quorum met? Yes

Chair: Amara

Secretary: Amara

Review of last meeting's minutes

Approval of the Agenda

Motion: to approve agenda

Motion By: Amara

In favour: All

Board reports:

- Treasurer:
 - AGM report is almost done.
 - By mid-month all monies need to be moved from Morgan's acct to KindleArts acct. Reconciliation report will be submitted and needs approval by Board.
 - **Feb 16, after the kasbah site visit, Directors to go to VanCity and set everything up**
- Art grant - is there a team? **We need an update from Edd.** We need a new team (3-5 people)
- Education team - What's needed to have a communication policy in place.
 - Have the team update the board of all workshops. We can discuss any one-offs.
 - Kink: should it fall under KindleArts banner? No. All workshops should be associated with art. If not, it needs to be discussed with the board. Do not advertise before.
 - Should they advertise events on FetLife? Yes. Structures are in place to police the pervs. Advertisements need to be exactly the same as what gets posted anywhere else.

Special teams:

- Natalie, from the Kasbah event team:
 - 8 theme tents confirmed + 2 yurts
 - Kym is hiring black-out curtains from a theatre
 - bouncer will be guarding the 19+ area
 - 2 sound stages
 - black out the entire room (all night)
 - 30 min fire show, Karina & VestaFire

- **insurance needs to be dealt with (with mention of kids)**
- Central Saanich fire chief has provided permission for pyro/fire show
- Food: Hungry Rooster truck is interested and will park outside (could park inside). People will need to buy.
- Puppet parade, led by Leona
- daytime workshops - any age
- Kids tent is a possibility
- Tickets - **need to be online 2 weeks from now**. Backup, if Nato doesn't come through, we go with Eventbrite
- deco planning happens next week
- 2 bars - Elana is applying for liquor license
- Door sales? Procedure needs to be in place to reconcile sales
- No to art bus fundraising (no merch sales)
- we need a fire lead (Cam Bremner?)
- arts grants process needs to be established and advertised
- insurance needs to be purchased asap. Fire permits and such won't be issued until insurance is issued.

Unfinished business:

1. Decide positions:
 - a. Morgan - Treasurer
 - b. David - Secretary
 - c. Chris - Director-at-Large
 - d. Amara - Vice-Chair
 - e. Jared - Chair
2. Inform BC Registry Services about our change of directors
 - a. When the annual report is submitted the change of directors can be done at the same time
 - b. Once monies are in VanCity we can create a financial statement to submit with the annual report
3. Post a call-out for Otherworld lead
 - a. email sent
 - b. should be on FB
4. Otherworld:
 - a. sign the contract with Sunny Daze
 - b. Board is deciding the date
 - i. Canada Day weekend - majority votes - Thurs (as setup day) to Monday
 - ii. Jared will contact SunnyDaze to confirm dates
 - c. Private security - Edie Babe or burner-friendly (contact Yas or Val for suggestions), **needs to be secured as soon as the contract is signed**. Preferably 2 guards on shift when gate closes at night til opening the next day. Board to investigate possibilities prior to event lead being chosen.
 - d. We should look into alternate medics. Kate as peer support and offer suggestions?
 - e. gate hours need to be extended to accommodate the last ferry from Vancouver on Fri

5. Communication Role - KindleArts needs to have more voices online. Board to write content, Steve to edit and publish.

New business:

- Board manual - Jared suggests we create a charter
 - how do we communicate? Text/call Morgan if a time sensitive response is needed

Actionable items:

- Feb 16, after Kasbah visit, Directors need to go to VanCity and setup banking
- We need a new art grant team NOW. Need to put a call out asap. Chris to draft a callout, tbd in a week. Chris to lead art grant team.
- Edd needs to submit a post-mortem update for the new grants team
- Kasbah insurance
- Get ticketing for Kasbah running (deadline Feb 22)
- Otherworld dates to be confirmed and contract signed with SunnyDaze
- Private security for Otherworld needs to be investigated (Edie Babe?)
- Jared to organize charter setup

Next Meeting: March 4, 2013, Morgan's House, 6pm

Adjournment: 7:45pm GTFO!