

# Kindle Arts Society

## Kindle Art Society

### Board Meeting Minutes - October 15, 2013

**Time: 6:00pm**

**Where: Jared's Amenity Room**

**In attendance: Jared Warren, Chris Marks, David Boon, Natalie Gregory**

**Quorum met? Yes**

**Chair: Jared**

**Secretary: David**

#### **Review of last meeting's minutes**

##### **Actionable items:**

- Jared to get CORE donations final \$ from Nato
  - \$405
- Amara to tell Edd to go ahead with board manual
  - Amara and Edd working on it, request for approval soon
- Jared to meet with KindleArts Academy
  - Jared to get feedback for hoop making workshop
  - No response from academy - have they lost interest?
  - Leave it until after PJ Planet
  - PJ Planet has 5 workshops, good chance to have them all at same venue
- Jared to get reference letters from Sunset & VEC
  - Not yet
- Morgan and Charlotte to meet about fall event budget
- Jared to tell Blair and Elana to continue with restorative justice
  - Blair and Elana are too busy with PJ Planet. Jared may contact J. directly to discuss
- Chris to call Sunny Daze about Orphan Camp issues
  - Nobody showed up the first night, Alan left
  - Next night someone showed up, identified as part of Orphan camp, did something to get themselves banned. They had american plates and Fran has dissociated the occurrence from Kindle Arts.

- Amara to draft Board communication standards
- Amara to look into password management
  - LastPass is dedicated to protecting passwords, Google Drive is not; she recommends using LastPass
  - Only drawback is that it is one more system (free)
- Jared and Ashes to work on PayPal configuration
  - Done, but no individual accounts for different board members. Unnecessary
- Morgan to keep working on documenting processes
  - Good that Chris has different grant team members working with different recipients
  - DJ from Vancouver applied for art grant for travel expense; art grant team seems unlikely to grant it. Language in art grant policy covers cost of transporting art, not equipment. Rewriting art grant criteria to clarify this?
  - Can't cover the cost of transport but can find him a place to stay
- Otherworld is booked June 21-22 weekend, not date specific (thur-sun, fri-mon?)
- Thur-Sun is anecdotal preference
- Book Otherworld for access Wed - Sun, open the event Thursday-Sunday
- PJ Planet
  - Only 40 tickets sold (250 capacity)
  - Blair is gate lead, be prepared to sell tickets at the door
- Otherworld First Aid
  - Gabriel is EMT just moved to Victoria
  - Interested in organizing first aid for OW 2014
  - Permission from Board to give him our support to start doing this?
  - Approved
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### **Approval of the Agenda**

**Motion:** to approve agenda

**Motion By:** Jared

**In favour:** All

### **Board reports:**

- PJ Planet.
  - Biggest issue with PJ Planet - tickets aren't selling
  - Due to soft release of ticket sales/timing
  - Jared proposes sending email to everyone on last year's Otherworld list

- Approved
- Move artopoly to it's own event?
  - Good to have at Kasbah
  - Vancouver had it's own event (but it is way bigger)
  - Higher attendance at Spring event - keep it there
  - No artopoly at PJ Planet - not enough notice
  - Keep art grant money to the quarterly (due Oct 25)

**New business:**

- Natalie - Sidney Aquarium is available as a venue until 11pm
- Maritime Museum is available until 12am
- VicFD hands-on fire extinguisher course
  - Alan (BenT Forxx) found it, 45 minutes, improve relationship with FD
  - \$35+tax / person
  - Will run a class for just us with a minimum of 8, maximum of 12 at fire hall
  - Alan proposes require attendants to volunteer as fire safety at an event to be reimbursed - if they don't have to pay themselves, they may not show up
  - If they can't afford it, use honor system
  - Approved
- AGM
  - Marlene would like to MC the AGM
  - Approved
  - Constitution language has language that Marlene wants amended; notably that there needs to be a vote-off in case of a tie and there was not enough time booked at the venue to do that if it had been the case
  - Jason would like us to AGM at Sunset. OK. Marlene can line that up.
  - Price with Sunset was not discussed, though expected it would be free, or at least less than the \$200 for last year's venue
  - Amara propositioned selecting a Burning Man charity to donate to via vote at each AGM
    - part of her job is to encourage regional ties/contributions to the master org
    - approved
- Ranger Beacons
  - BM Rangers had big inflatable balloons
  - Would like to create a mobile beacon for OW rangers
  - Propose commissioning David Boon to make it
  - Approved

- Kasbah final report
  - Finalize, edit and upload Kasbah
  - Hiltz is coming along or finished with the OW report
- Lights Out / Darkwad party - February. Jared will submit application

**Actionable items:**

- Reference letters from Sunset and VEC (Jared)
- Create Lastpass account for passwords (Amara)
- Finalize booking dates for OW (Chris and Jared)
- Send PJ Planet invite to OW mailing list, post to Seattle and Vancouver lists (Jared)
- Give Gabriel go-ahead to begin organization for OW 2014 first aid (Jared)
- Give Alan go-ahead to organize fire extinguisher course (Jared)
- Appoint Marlene as head/MC of AGM, to liaise with Jason, and select date (late Jan)
- Design/price OW ranger beacon (Dave)

**Adjournment**