

# Kindle Arts Society

## Kindle Art Society

### Board Meeting Minutes - May 26th 2014

**Time:** 7pm

**Where:** Hiltz's Place

**In attendance:** Liam, Rose, Edd, Hiltz and Natalie

**Quorum met?** Yes

**Chair:** Liam

**Secretary:** Natalie

#### **Review of last meeting's minutes/actionable items:**

- *Hiltz: communicate board changes. Communicate safety at Lights Out 2.0. Chase up OW medics/security. Work on leads job description. Look at uploading JetPack to websites and continue to work on OW website.*
- *Edd: make appointment at the bank. Liaise with Alan re: fire event. GLC blog post pokes to attendees. Contact Steven Ra\$pa regarding official event status.*
- *Natalie: register updates with B.C registry asap. Poke Jared to start selling Lights Out tickets. Finish Sunny Daze letter of recommendation from Kindle Arts Society. Poke Alan regarding fire safety liaison and tell him we will pay travel costs for Ranger training in Vancouver. Get quote for blowing up drug interaction tables. Give Rose papers to sign.*
- *Rose: Talk to Cam and get Rangers going. Liaise with Elana about OW ranger training.*
- *Liam: OW co-lead!*
- *ALL!!! Need to send bios and photos to Hiltz for the website.*

#### **Agenda**

1. Review of Lights Out
2. Otherworld
3. Special teams (ranger/venues/art grants)
4. Directors Insurance

#### **Approval of the Agenda**

**Motion:** to approve agenda

**Motion By:** Natalie

**In favour:** All

#### **Special teams:**

1. Venues team: now we have the right company for potential new site for OW. Natalie will start communications.
2. Arts grant team: otherworld grants all issued. Next round \$500 for summer not otherworld specific. Open for applications.

3. Fire Safety Liaison: planning fire event? Fire practices have started again on Wednesdays. Invite Alan to a board meeting soon.
4. Ranger Liaison: training continues and communication that costs are covered to Vancouver training. Rose to gather receipts.

**Special orders and/or motions via email:**

- *None.*

**New business:**

- *Lights Out 2.0: tickets sold at the door \$290!! No incidents, smooth fun event. Total profit \$352.97. Natalie has poked Elana for event report. Need to submit receipts 30 days from event date.*
- *Edd is in touch with Ra\$pa we will be an official event for otherworld.*
- *Bm wants us to be an official event and will support us.*
- *Edd has bank appointment tomorrow. Once paperwork is set up the rest of the board can just show up to sign over. Sean is the contact at the bank.*
- *Drug board print quotes, sixty bucks on foam board. Chloroplasts?? ?? Pick ten drugs instead and edit to make a smaller chart.*
- *Kindle website. Directors bios need to be updated and produce history of old directors.*
- *Cam doesn't want to be involved in Rangers now, Rose fully taken over. Will start doing training herself after the summer.*
- *Otherworld first aid contact is done, deposit cheque written at meeting. Liam is sorting insurance this week. Security is booked same as last year. ?radios booked and we will check this with Chris Marks.*
- *Changes in liquor laws, we can have and serve alcohol in theme camps as a private space at sunny daze with no license. We as a society are not serving, the guests are.*
- *Tickets sales are going well, directed tickets need to chase people up. We are at limit due to a directed sales at Friday this week if goes to plan.*
- *Directors insurance needs to be renewed, fee paid last year isn't for 3years, as thought. Liability for directors as personally at risk, we are covered for things outside planned events. We need to understand it better, research time! We need to renew it. We all want to have it, see no reason not to have it. Natalie will take this on.*

**Actionable items:**

- *Hiltz: upload reports to website.*
- *Edd: bank appointment tomorrow. Chase up traveling art grant people.*
- *Natalie: back to printers New quote for drug board. Poke Elana for receipts. Check BC registry for insurance stance and talk to Jared.*
- *Rose: Vancouver ranger training planning*
- *Liam: otherworld insurance asap.*

**Next meeting: Monday July 7th 2014, 7pm @ Hiltz' place. If needed we can and will meet before Otherworld.**

**Adjournment.**