

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - November 6, 2017

Time: 6:55

Where: Fletcher's

In attendance: Board: Liam, Esha, Fletcher, Jaclyn

Quorum met? Yes, 4

Chair: Fletcher

Secretary: Jaclyn

Agenda:

1. Review Spring event budget
2. Director Roles & Responsibilities
3. KindleArts Google Drive
4. Communications Policy
5. AGM minutes - review & confirm
6. Otherworld 2018 Producer call-out
7. Working teams - existing and proposed
8. Handover of accounts and accesses
9. Ticketing proposal

Motion: to approve agenda. Consensus.

1. Review Spring Event budget

-How will the event encourage Participation?

-What sort of marketing will be done?

-Do they want to invite other like-minded organizations to co-create (ex. Limbic, Makers Space, etc)

-Do they want to reach out beyond Victoria and the Island? I.e. Invite groups from the mainland?

-How will the event represent the KindleArts Values, as laid out in the Constitution?

-other sources of funding DVBA City of victoria, victoria arts council (our answer is not dependent on this)

Action: Amara to follow up on these questions. We like the look of this budget, we are excited about this idea. We would like more information on how it will be done.

2. Ratify Fletcher purchase of meeting class. Motion passes

3. In Camera

4. Otherworld Production Discussion

Applications close on November 10. Discussed two applicants. Will discuss further when applications close. Esha to send response to applicants (done). Deadline November 24 to respond.

5. Annual Report Report submitted late. Board approved reimbursing Jackie \$40.00.

6. Meeting Protocols (Fletcher)

Marlene has offered to come in and run a meeting for us. This Board is interested in running efficiently, making sure everyone is heard, and prioritising our responsibilities from the community. Fletcher to follow up with Marlene.

- (Jaclyn + Esha) E-filing Annual Report (from AGM minutes + reports) and new list of Directors.
DUE OCT 30, 2017. Done
- (Cam, Esha, Jaclyn) Cam to transfer keys/passwords for "info info" & other accounts. Make sure those who need have access to info info account & website. Saturday, Oct 28 In Progress
- (All except Amara) Individually follow up with bank to sort out signing authority. Nov 4th In Progress
- (Liam) Contact folks on existing teams to find out what their status is, if they want to stay on or step down, if they want to recruit more people to their team. (Except Ticketing)
- - checked with Venues team Liam done
- (Fletcher) Follow up with Ticketing- checked in, no proposal yet. Keep poking Jared on policy.
- Amara did comms blast
- Esha removed problematic info from previous meeting minutes
- Esha created an Excel sheet of action items
- Fletcher to set next agenda - done
- Jaclyn take minutes -done
- Jaclyn to reimburse Fletcher and self
- Set next meeting: November 13th 6-8pm at Fletcher's

Meeting adjourned at 8:40pm