

# Kindle Arts Society

## Kindle Arts Society

### Board Meeting Minutes - March 5, 2018

**Time:** 7:08pm

**Where:** Jackie's

**In attendance:** Amara (*satellite*), Esha, Fletcher, Jackie, Liam

**Quorum met?** Y

**Chair:** Fletcher

**Secretary:** Esha

#### Approval of the Agenda

1. Book-keeping update (Jackie)
2. Ticketing & Membership Committee, and Hiltz's project
3. Google drive permissions and payment (Jackie)
4. Website redesign, Ashes' email, going forward
5. Training new parliamentarian/moving agm update (Esha)
6. Otherworld update (Liam)
7. Leadership conference update from Ryan (membership email y/n) (Esha)
8. Integrate emails, minutes & task tracking into Slack?

**Motion to approve agenda by:** Amara

**In favour:** All. Motion passes

#### 1. Bookeeping update (Jackie)

Reached out to multiple organizations, regional and BMO, to find out what options others have considered in managing non-profit accounting. Eg: Ignition, GVIAS, etc. Some referrals, waiting on other responses. **Jackie will continue to follow up.** After her research/findings, will present a report to membership and invite community feedback---discussion/poll on social media, hold a Town Hall, etc.

#### 2. Ticketing & Membership (Jared + Hiltz)

For Otherworld, Jared proposed (note this idea is still being discussed by OW Production Team) that each member is sent an unlimited number of invitations that are tracked by unique code per member. That Kindle Arts Society member is then responsible for acculturation of invitees, and their conduct at events. (Translation: Each member may buy more than 1 ticket in the initial sale (before public sale) for people who they must vouch for & mentor.) Liam notes important to limit number of ticket sales based on specific venue capacity & event plan.

Board likes this suggestion, & **IF** the Otherworld Production Team decides to go ahead with it, recommends 2-5 invitations per member or other number. Question for ticketing team: How can

the board support the new process & acculturating newcomers? Esha notes that messaging when introducing new process should emphasize that there will (will there?) still be a public sale later on, so people don't see this as their only option for bringing friends. **Liam to reply.**

Re: Hiltz's project to celebrate and recognize community members as part of Otherworld's 10th anniversary celebration. Board reaffirms enthusiastic support for the project, and sees a need to clarify that the board's greatest concern is around consent, not red tape, as well as the initial perception that this was a personal project. Agree with Hiltz's offer to "work on the project on the behalf of the society" as well as remove any contact information from the Gate list. Esha suggests inviting Hiltz to lead the Member Appreciation/ Acculturation Committee. **Esha to reply.**

#### **Google Drive permission & payment (Jackie & Esha)**

Clamb says he donated the \$5 renewal fee to Kindle. :) Thanks Clamb! Does he want to switch over so that he doesn't get alert/ payment requests? **Jackie to ask.**

TASK - Cleaning up Google Drive permissions & file owners: **In progress, all to follow up.**

#### **Website redesign (Ashes)**

Thanks for the detailed reply, Ashes! Just a check-in to see where it's at. Priority now is content updates, and will revisit after Otherworld. **Esha to reply.**

#### **Marlene - no update (Esha)**

#### **Otherworld update (Liam)**

Liam & Esha were at the site visit - large lovely venue. Contract not yet signed, likely within the week. Production team + placement + producer deciding what part of site to use. What equipment, etc. Cost depends on these decisions. Tentatively upper secluded site, with access to amenities & structures. Depending on local fire dept, fire ban, etc. looks likely that we can BURN + fireworks permits. Budget will likely need to be changed based on decisions made, once contract is signed numbers may change. Liam will be the board member who signs the contract as well. Money likely needs to go into lighting. Security may take on gate (still have greeters).

**Leadership Conference - Ryan** - 2017 updated membership list in final proofing stage. When membership list is ready, so email is yes. Website update is done. Amara is final speaker!

#### **Slack Crack**

Everyone to take 5min to look over Slack Apps for optimization & etc.

#### **Action items:**

1. Liam - Call Nato to enquire about cost to upgrade TRICKS, timeline, long term, 2019.

2. Amara to add IMBY Leadership Conference to Slack
3. IFTTT app - if this then that - can be used to integrate email into Slack

**Next meeting:** Monday, March 26, 6:30pm TBD Esha's or Liam's

Motion to adjourn - Fletcher, Jackie seconds

Adjourned 8:17pm