

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - March 26, 2018

Time: 6:35

Where: Liam's

In attendance: Fletcher, Amara, Liam, Jaclyn

Quorum met? Y

Chair: Fletcher

Secretary: Jaclyn

Approval of the Agenda

Motion: to approve agenda

Motion By: Fletcher

In favour: All

Action Items from Last Meeting

1. We are grateful to Steve for continuing to host.

Exit Interview with former Otherworld producer

Amara and Jaclyn met with Aerye for an exit interview. In the future we will have a stronger vetting format including an in-person interview. BoD will also develop directive guidelines, including a communication plan and a conflict resolution plan. Suggested division of labour plan.

Art Grants Update (Amara)

Art grant team met last week. 22 art grants for both IMBY and Otherworld. Team suggests Otherworld-specific projects apply for next art grant cycle. Of a \$3000 budget, we gave away approximately \$2700. Art grant team leads will discuss expanding funding for this cycle (for projects going to both IMBY and Otherworld) and bring that to the board.

Update during meeting: Team will not be asking for more money this round but will likely request to increase funding for next round. Next round opens soon!!!!

MailChimp program (Liam)

Leif Jason willing to help set up Mailchimp system. A lot of other regional groups use this program for email communication with members. Amara will do some research and have a discussion with Leif, board approves this project counting toward his volunteer hours.

Volcor for Otherworld volunteer tracking

Chris has requested Volcor purpose for volunteer tracking. Jared has connected treasurer with Volcor, waiting for invoice. Jaclyn will investigate ways of doing this electronically with our bank account. If this isn't possible, Amara or Fletcher will purchase and be reimbursed.

Otherworld Update

Chris will be negotiating with site tomorrow. Chris is connected to Jeff Young, an entertainment lawyer, for knowledge and support. Dave and Liam went to measure and map the site. We are grateful for the great pictures of the site. We expect an agreement by the end of the month. Liam has been attending meetings.

IMBY Update (Fletcher)

Producer agreement looks good. Suggested email confirmations rather than getting physical signed copies of the agreement. Heather is currently looking for insurance for event. Liam has an in, but they don't usually insure things until 30 days prior to event. Liam to contacting Jaswyn(?) Fitzpatrick, insurance broker. City and Fire department informed, health permitting underway. Awarded 12-13 grants. Placement forms for another 5-6 projects who hadn't asked for grants. Approximately 18 placed art projects! Need more volunteers. Current budget around \$3500, additional \$2000 needed for deposits but will be returned after event.

Bookkeeper Update (Jaclyn)

GVIAS and Ignition have responded to questions about a bookkeeper, both organizations use bookkeeper and find it very useful to have the oversight. Neither community revolted. Board agrees an independent bookkeeper will be useful as our society and membership grows. Jaclyn proposes a town hall for community feedback.

Actionable items:

- Amara to assign Google Drive folders to directors for clean up
- Jaclyn to continue working on bookkeeping project
- Liam to contact insurance
- Jaclyn to investigate Volcor payments
- Amara to contact Leif regarding Mailchimp

Next meeting: April 16th possibly Esha's place.

Adjournment. Adjourned at 7:37