

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes – January 28th, 2017

Time: 6:30 pm

Where: Shannon's abode

In attendance: Cam B., Chris L., Clair M., Shannon R., Edward W.

Quorum met? Yes

Chair: Clamb

Secretary: Edward

Agenda:

1. Call-out for spring event producer
2. Bylaws & Constitution Meeting
3. Tracking Membership
4. Review BCR agreement
5. Producer Agreement "Package"
6. Re-write of Event Report Requirements and Event Resources pages
7. Firedance Agreement
8. Send Steve the files and .jpps etc from the Drive
9. Respond to Marlene
10. Otherworld Event Policies
11. Register with the registrar

Approval of agenda: Consensus.

Call-out for spring event producer

First call-out send along. Follow-up? Worth sending out again. Offer mentoring/support for new producers. Option of doing Town Hall instead.

Action: Claire to issue reminder.

Bylaws & Constitution Meeting.

Date and location for Meeting on 25th Feb. Location booking in progress; UVic shortlisted. Compensate on parking for attending members. Message out by the 10th. Book also for March 25th.

Action: Edward to confirm booking.

Tracking Membership

Existing membership on a "pay it forward system".

Currently using a spreadsheet to track members based on volunteer hours.

Register as a member by purchasing a ticket for events; volunteering at an event (2 hours infrastructure/6 hours content) equals membership ratification.

Applicants/members/spam list (the unfortunate breadth of community past and present)

Action: Cam to write up draft Membership Policy (Inc. Dues).

Action: Create a template for Volunteer Hours (Clamb)

Review BC Ranger agreement

Action: Clamb to PDF the agreement and publish.

Producer Agreement "Package"

A copy of the producer Agreement "Package" that was presented to Saanich Heritage Acres Historical Artifacts Society for document record and future event producers?

Action: Edward to request copy for archive from Yvonne/Natalie.

Re-write of Event Report Requirements and Event Resources pages

In-progress.

Firedance Agreement

Allan still needs assistance.

Send Steve the files and .jpgs etc from the Drive

Access granted.

Reply to Marlene

Responded to.

Otherworld Event Policies

Discussion + document suggestions/edits offered.

Register with the BC Societies

Action: Edward to contact BC Societies.

Discuss expectations as OW Liaison

Covered under Event Producer Agreement. Rose requested to read that section specifically.

New business:

Kindle Arts Society - Event Financial Policy

Revised and updated.

2017 GLC funding

Motion to raise Kindle Arts bursary funding to \$3000 in total for GLC; **Motion passed** with one abstention. Bursary divided equally between participants to partially cover travel/ticket costs; if attendees withdraw, funds will be redistributed up to a maximum of \$500 per person.

Next Meeting: February 16th, 6:00 pm (tentative).

Adjourn meeting: Consensus.