

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - August 14, 2016

Time: 7pm

Location: Elana's

Present: Elana, Shannon, Clamb, Oz, Cam B., Natalie & Yvonne (Default Diversion and Art Grants Committee), Blair (Art Grants Chair)

Quorum met? y

Chair: Elana

Secretary: Shannon

Agenda:

1. Task load will be updated

- a) Shannon working on townhall venues (ongoing)
- b) Liam and Marlene available as needed for AGM and bylaws review planning?

2. DD leads will have everything they need from the board, and vice versa

*Presentation/venue update

*Security Plan

*Minutes and PR

*Insurance and serving alcohol/ Kindle Academy

*Art Grants money

3. Art Grants Committee

a) Art Grant Round 2 Comments + Reporting of Decisions

i) Art Grant Clean-Up - Bring on two volunteers (Andrea Jereb + Nadaya Howells to sift through data.

b) Creating Comprehensive List of Funded Projects (Principal Artist, Project, Funding, Completion).
What will this entail?

i) Tracking down incomplete projects

ii) Creating Art Grant Chair guidelines (e.g., responsibilities, transfer of role, etc)

c) Lottery Funding - Direct access to gaming revenue

d) Questions from Board

4. Otherworld experience for [name redacted].

Motion to approve the Agenda: Yes

1. a) Discussion of when Marlene and Liam are available. Shannon has not contacted any venues, as a date is not known. Shannon will contact Marlene and Liam.

b) Discussion around Art Grants money. Consensus to award up to \$4100. Producers should be allowed to have \$500 for the participation grants in this case - but it could be seen as a conflict of interest to have the Producers on the Arts Grants Committee for the Art portion.

c) Oz has d/l'd a 30 day trial of QuickBooks. Link bank account to Quickbooks? Look into insurance re: if account is compromised? We will keep it manual for now, as consensus not met.

d) Clamb has shared BC Rangers agreement.

e) Allan looking for Ranger log.

2. a) DD will use BC Rangers for the event, and Kindle will support with something like \$100 for snacks and schtuff

b) Venue will be sending the contract back, then we sign it. We are first to sign a contract with this venue, ever. Meeting with Board at venue went well. Security (Footprints) wants to do a walk around the site. Security is allowed to escort people out, but not physically remove them from the site.

c) Feedback re MInutes received.

d) Serving it Right is necessary - DD prefer SES (for Special Event Server). Cam will ask if we can get the insurance to change it to SES rather than SIR.

e) No camping overnight. Not even in cars. Cars for may stay onsite though.

3. Discussion around Participation Grants for DD. Discussion around Art Grants Committee and how it operates. We have many projects that are high caliber and asking for quite a bit of money. Art Grants Chair proposes several options for funding. Discussion of Art Grants funding overall going forward. Discussion of language in agreement, and cleaning up of the last 8 years of art grants, with the aid of aids.

Motion to pull forward the remaining funding from 2016 Q1 grant cycle. Consensus.

Motion to increase art grants budget for current cycle due to funds left in annual grant budget.

4. Elana contacted our legal services provider for advice. Issue seems stable at this point and no further action is required at this time. Consensus.

5. Check Marlene's availability after October 16th. Marlene needs to proofread the bylaws. Liam needs to be communicated with and let him know he has til the end of September, ask him if he's waiting for us. Can he come and present/pass off to us his final draft at our next board meeting. Then we will review. Then we will give it to Marlene to legalize it. First week of November have a meeting. Venue could be in a room at a restaurant or community centre. AGM target November 26th. Google Form for asking the community when they want the AGM.

Actions:

1. Clamb will send out communication to see how many community members may be interested in attending, then Shannon will look into venues for By-Laws Meeting. In the meantime, Shannon will contact Marlene and Liam.

2. Cam will ask if we can get the insurance to change it to SES rather than SIR. **answer is YES**

3. Oz to review budget to ensure allocation of funds is feasible.

5. a) Shannon will contact Marlene. Liam has been contacted.

b) Clamb will make a link to Google Form to poll community when they want the AGM.

Next meeting: September 21, Wednesday. 6pm(tentatively) Shannon's.

Adjournment.