

# Kindle Arts Society

## Kindle Art Society

### Board Meeting Minutes - November 2015

**Time:** 7pm

**Where:** Redd's Roadhouse Pub 3020 Blanshard Street Victoria, BC V8T 5C7

**In attendance:** *Cam, Natalie, Liam, Chris Lamb*

**Quorum met?** Yes

**Acting Chair:** Cam

**Secretary:** Cam

**Review of last meeting's minutes:**

**Agenda:**

1. Resignations of Juniper and Hiltz
2. Appointment of Chris Lamb as director and reassignment of board roles
3. Community update message
4. Otherworld Wrap-up
5. OW 2016 Doarch selection
6. Rangers
7. New role for a Director focused on Liaising/Mentoring new Event Producers
8. AGM 2016 Planning
9. Special Resolution
10. Volunteer hours required to become a member of the Kindle Arts Society

**Approval of the Agenda**

**Motion:** to approve agenda

**Motion By:** Cam

**In favour:** All

**Special teams:**

1. Venues team:
2. Arts grant team:
3. Fire Safety Liaison:
4. Ranger Liaison:

**Special orders and/or motions via email:**

- *Included in agenda*

## **Review of action items from previous meeting.**

### **New business:**

#### **1. Resignations of Juniper and Hiltz.**

Juniper - Accepted with regret.

Hiltz - Accepted with regret.

These resignations were regretfully accepted, following a discussion about reconciliation and inclusiveness.

**ACTION:** Cam and Natalie to update registrar of societies with changes to board and to change address of record from Hiltz's house to Cam's.

#### **2. Appointment of Chris Lamb as director of communications and reassignment of board roles.**

Appointed. Cam is Chair and Secretary. Liam is vice chair and vol coordinator

#### **3. Community update message**

We have been really quiet with what's been going on in the background and should update the community. Ideas and information for Clamb to develop an update message about what the board has been doing for the members

- Introduction; Here's what's been going on:
- Resignations, appreciation for directors efforts to further the goals of the society
- Who am I? Who's on the board?
- Success of OW
- Debrief with Pachena Bay Campground / HFN
- responding to requests from community member
- moving fwd with git go
- art grants are going super awesome
- academy
- AGM planning early stages - looking for new board members!
- OW planning early stage

Suggestions about mass media messaging: Blog section on KindleArts site. Announce blog posts on KindleArts email, and FB. share FB post into Burning Vic FB.

Suggestion to solicit feedback from attendees at AGM about preferred communications channels. Would you like to hear from us via email, facebook, twitter, etc.?

**ACTION:** Chris to create community update message.

#### **4. Otherworld Wrap-up**

Cam has contacted Pam to get an updated Afterburn Report. The one we have on file is missing information from some teams. Cam has volunteered to get a report ready to go that we can post to the website.

Natalie has prepared a Financial Statement

Afterburn report received from Pam and prepared for posting on KindleArts site.

Financial statement prepared.

More details available in afterburn report.

**ACTION:** Chris to receive documents and post on site.

#### **5. Otherworld 2016 Doarch selection**

Propose Membership vote on Otherworld leadership team

Suggest Online vote open for 14 days

To give responsibility to the membership rather than the board

Never had two proposals before. Would like to put this to the community for feedback for the board to consider when making the decision. Ask proponents to submit revised 500 word proposals for public review.

Have the two bidding parties clearly outline what features they are going to offer and what they will not offer.

**MOTION:** That we invite the participants from Otherworlds 2014 and 2015 to participate in the selection process for OW2016 leadership through an online poll. The proponents shall submit 500 word proposals by Monday Nov 30th for review. The board will set up online poll on survey monkey or gForm or similar for 9 days from Fri Dec 4th noon to Sun Dec 13 midnight.

Carried.

**ACTION:** Chris and Cam to work out how to make poll happen.

**ACTION:** Cam to contact Fletcher and Megan and advise them of outcome of this conversation. Ask them both if they are ok with sharing their proposals with the other party.

#### **6. Rangers**

Seeking volunteer Fluffers to support the Rangers at OW

Free OW tickets for out-of-town Black Rock Rangers

Contingency fund to be created to bring BRC Green Dots to Victoria in case of emergency to help with trauma counseling

TABLED TO NEXT MEETING

## **7. New role for a Director focused on Liaising/Mentoring new Event Producers**

-- Can this be part of the Volunteer Coordinator position?

How much is this liaison person mentoring and coaching and how much is meddling? Significant concern resulting from outcome of previous event process.

Single point of contact. Coach. Mentor. Advice.

TABLED TO NEXT MEETING

## **8. AGM 2016 Planning**

Natalie met with Marlene, we have two possible dates selected. Marlene gave Natalie a list of suggestions and requests for her running the AGM.

Marlene will run the AGM for us. Parliamentarian course was great, and she is very thankful of support from board.

- Need to update bylaws on website to reflect changes voted at last meeting
- Need to declare financial year end

**MOTION:** That KindleArts financial year be defined as Jan 01 to Dec 31. CARRIED

- Board to pick a date for AGM. Sunset room is \$90 on Tuesdays.
  - Jan 19th or Jan 26th
- Need to give three weeks notice of meeting, which must include all motions to be presented at the meeting.

**ACTION:** Chris to work with Marlene to do AGM comms

- creation of FB event
- prep of info package and transmittal via our lists and bm burn vic announce list

## **9. Special Resolution**

Discussion about presenting a motion at the AGM to define some director terms to be for one year only with the goal of getting the roles back into a staggered configuration. Consensus was that this is not likely to be an issue, and not worth the administrative effort required.

WITHDRAWN

## **10. Volunteer hours required to become a member of the Kindle Arts Society.**

Liam has contacted several people to see if they can do a meeting. Would like to send them background info that he has and a proposal to develop new guidelines for membership. Outcome of this conversation will be presented to

members at AGM. If adopted, this would take effect immediately at the AGM and would define the membership for purpose of voting at the AGM and ticket sales to Otherworld 2016

**ACTION:** Liam to coordinate volunteer requirements meeting and proposal development.

**Actionable items:**

**ACTION:** Cam and Natalie to update registrar of societies with changes to board and to change address of record from Hiltz's house to Cam's.

**ACTION:** Chris to create community update message.

**ACTION:** Chris to receive OW2015 documents and post on KindleArts site.

**ACTION:** Chris and Cam to work out how to make poll happen.

**ACTION:** Cam to contact Fletcher and Megan and advise them of outcome of this conversation. Ask them both if they are ok with sharing their proposals with the other party.

**ACTION:** Chris to work with Marlene to do AGM comms

**ACTION:** Liam to coordinate volunteer requirements meeting and proposal development.

**Next meeting: 1900 Dec 17th, 2105. Liam's house. 2810 Graham Street.**

**Adjournment. 2030**