

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - December 17, 2015

Time: 1900

Where: Liam's house

In attendance: *Cam, Liam, clamb, Natalie*

Quorum met? Yes.

Chair: Cam

Secretary: Cam

Review of last meeting's minutes: Done

Approval of the minutes

Motion: to approve minutes of November meeting

Motion By: Cam

In favour: All

Agenda:

1. Registrar survey
2. Membership requirements proposal
3. Hiring a staff person for KindleArts.
4. Website maintainance
5. Response to RCs' letters
6. Art Grants Committee restructuring
7. Event producer agreement
8. AGM planning
9. New role for a Director focused on Liaising/Mentoring new Event Producers (carried forward from last meeting)
10. Rangers (carried forward from last meeting)

Approval of the Agenda

Motion: to approve agenda

Motion By: Cam

In favour: All

Special teams:

1. Venues team: No report
2. Arts grant team: Agenda item 6
3. Fire Safety Liaison: No report
4. Ranger Liaison: No report

Special orders and/or motions via email:

- *Nothing by email*

Review of action items from previous meeting:

ACTION: Cam and Natalie to update registrar of societies with changes to board and to change address of record from Hiltz's house to Cam's. - DONE

ACTION: Chris to create community update message. - DONE

ACTION: Chris to receive OW2015 documents and post on KindleArts site. - ONGOING

ACTION: Chris and Cam to work out how to make poll happen. - DONE

ACTION: Cam to contact Fletcher and Megan and advise them of outcome of this conversation. Ask them both if they are ok with sharing their proposals with the other party. - DONE

ACTION: Chris to work with Marlene to do AGM comms - ONGOING

ACTION: Liam to coordinate volunteer requirements meeting and proposal development. -DONE

New business:

1. Registrar survey

Has been completed. Was short survey about electronic filing of registrar documents

2. membership requirements proposal

Liam presented a comprehensive proposal to re-vamp the membership requirements bylaw. Proposal to be presented at the AGM for consideration by members.

Discussion regarding preparing membership list for AGM. Clamb to start comms to encourage recording of volunteer hours in TRICKS.

MOTION: To present bylaw change proposal to members at AGM - Carried

3. Hiring a staff person for KindleArts.

Liam presented a proposal regarding hiring a paid administrator to handle certain aspects of the business functions of the Society.

MOTION: To recommend this proposal to the membership at the AGM for their consideration. - Carried

4. Website maintainance

Board received a proposal from Nato regarding entering into a support agreement for website operations.

MOTION: To recommend this proposal to the membership at the AGM for their consideration. - Carried

5. Response to RCs' letters

Discussion about uninformed and reactionary letters received from RC's. Disapproving frowns all around the table. Verbal follow up made RCs. with No further response required.

6. Art Grants Committee restructuring

Discussion about workload for committee members related to current granting model and request from committee chair to reduce number of grant cycles.

MOTION: to alter grants cycles from four per year, to three per year. - Carried

7. Event producer agreement

Event producer letter of understanding draft presented for consideration. Much discussion.

MOTION: That this agreement be adopted as event production policy for OW2016, to be reviewed post-event. - Carried

8. AGM planning

Need a pre-agm meeting. Jan 7th. Cam to contact Marlene. Develop comms package to be sent to membership by Jan 10.

Discussion about content of AGM. Discussion about seeking feedback regarding communication methods between the the board and the members.

9. New role for a Director focused on Liaising/Mentoring new Event Producers (carried forward from last meeting)

No longer relevant if operating with event producer agreement. Withdrawn.

10. Rangers (carried forward from last meeting)

Proposal recommended to OW Producer.

Actionable items:

None.

Next meeting: Jan 7, 2016 1900 hrs @ Clamb's house - 4171 Oakridge Cresc.

Adjournment. 2120