

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - August 20, 2018

Time: 6:45pm

Where: Jackie's house

In attendance: Liam, Fletcher, Jackie. Amara telecommuting. Camille arrives at 7pm.

Quorum met? Y

Chair: Fletcher

Secretary: Jackie

Approval of the Agenda

Motion: to approve agenda

Motion By: Jackie

In favour: All

Reply to Edd's email:

Majority of board members are not interested in applying for regional status, mostly due to time constraints. If our event coordinator is wanting to apply for status, we will support them. Amara to draft email in response to Edd.

AGM planning:

Tentative date November 25th. Scope out possible venues: Cook st community center or Fisgard Forum, others. Fletcher to follow up with Marlene and book venue.

Otherworld Update:

Event producers still working on afterburn report. Report is very nearly finished. Full report will be submitted by the end of August.

Noise complaints:

Loud dog is loud. Too many dogs in Jackie's house.

Fall Event planning:

Camille's questions include: task list, creating a budget, hiring insurance/medical/security etc. Board explains that a lot of details are handled by the board. The restructured leadership chart is explained and showed to Camille. The event coordinator's responsibilities mainly lie in coordinating the event team, ensuring tasks are done and meetings happen regularly. Guidelines for afterburn reporting are shown to Camille. Conflict resolution planning expectations are clarified. We basically want to know you have an idea about how to handle conflicts between leadership if/when they happen. The event coordinator is the visionary, they coordinate the associate producers. The APs are more detail-oriented, making sure all the things on the list are done. The Event Coordinator's main roles will be in people management and making sure the

Associate Producers are working together and accomplishing their tasks. There has been concern that the event coordinator spot hasn't been filled because the board has not been very public about it on Facebook. This is a good note for the board to consider because we value transparency but have missed the mark this time. How do we reassure the committee that we are working on this event?

Amara to draft response to Dee. Jackie to draft response to Camille. Fletcher, Jackie, Amara all available for in-person conversations should the need arise.

Art grants team request:

Requesting 3000\$ for next round. Requesting opening the form for submissions tonight. Jaclyn motions to approve 3000\$. Seconded by Amara. Motion carried.

Actionable items:

- *Liam - Follow up Otherworld report*
- *Jackie - draft response to Camille, follow up with Heritage Acres*
- *Fletcher - contact Marlene, book AGM venue*
- *Esha - fix your internet, girl.*
- *Amara - eat more cheese, draft responses to Dee and to Edd. Follow up with Art Grants.*
- *Everyone - keep being awesome!*

Next meeting: Tuesday September 4, 6:30 at Fletcher's place.

Adjournment: 8:30pm