

Kindle Arts Society

Kindle Art Society

Board Meeting Minutes - September 17, 2018

Time: 7:00

Where: Esha's house

In attendance: Jackie, Liam, Amara, Fletcher, Esha

Quorum met? Y

Chair: Fletcher

Secretary: Esha

Agenda: approved

Art Grant qn re: Hot tub

- No insurance issue, but need to consider health authority standards---eg: BitF once upon a time had a project that dealt with this by continually pumping in fresh water from the river.
- Yes to Art Grants, if the artists can show that they took into account VIHA guidelines for pH level / bacteria safety. Shower station, etc.
- Esha to reply & clarify this with Shannon.

Website work & MailChimp access:

- No replies from Leif in a while to Esha or Amara.
- Esha to continue reaching out.

Paid positions:

- Job descriptions drafted by Amara, all to review.
- Need to put together contract terms, make it clear that the Society is not hiring employees.
- Host a community discussion & include info on an in-person opportunity to discuss with the board. Esha to organize a Burners & Beer for this purpose.

Otherworld wrap up:

- Jackie & Fletcher met with Chris for in-person debrief.

Highlights from recommendations:

- Discussed positive results of communications changes. Having a communications lead made a big difference & made everything flow smoother. Need better communication leading up to event, earlier.
- Volunteers were an issue for all departments--recruitment, retention & organizing. Suggest a central volunteer coordination dept for all other depts to tap into.
- Need to improve Volcor follow through.
- Noteworthy accomplishments: emPOWERment Camp!
- Main issue was no hard copy WWW & map, better road signage.

- Does Trello work with Slack?
- Meeting with site owner on Sept 19th (board members & Chris) to discuss future partnership & hopes of having a dedicated KindleArts shipping container onsite.
- Jackie to organize event leadership meeting with all section leads, purpose: to build on their individual post event reports & brainstorm for next Otherworld, create a document to gift to next leadership team.
- Sections of post-event report still coming in. Board has the go ahead to remove identifying personal information before posting. Recommendations from OW 2018 lead:
 - Maximum for department reports: 250-500 words. Board members also suggest a form to fill out, to help provide more structure for reporting, which streamlines afterburn analysis process (easier to compare different data points) while leaving room for open-ended feedback.
- Meeting with Laketown site owner scheduled. To discuss future of OW at this site, especially having agreements in place regarding noise camp placement (complaints came up and were addressed).

Firedance insurance update:

- Liam reports brokers say “still in progress”.

AGM:

- Marlene replied unable to attend, but will help with materials and limited long-distance support.
- Fletcher will take point on organizing, and source from our community someone who either wants the experience or has the knowledge to help organize the AGM.
- November 25 is the date, in case you’re wondering.

WTF update

- WTF insurance is done.
- Venue: Heritage Acres -- getting different information at different points in time on booking availability & cost. A second event is booked the morning of WTF, though we have the day before for set up. Response to inquiry was, “space no longer available and even if it was, it would be \$5000 for 2 nights” (a 150% increase on 1 night)
 - Notes for next year at this venue: book ahead of time, pay deposit early, get written assurance that we have exclusive access during our booking.
- Volunteer tracking WTF leadership chose to take on test case of ivolunteer.
 - This is a pilot. Volcor will continue to exist, and event teams can choose to use either.
 - If in the future this test leads to switching platforms, need to consider migration of volunteer data from Volcor to ivolunteer program. Many issues with this, mostly that we are not experts.
 - Amara to respond to Cam’s question on this.

Actionable items:

- Everyone review the job description drafts.
- Esha to reply to Shannon. **DONE**
- Amara to reply to Cam. **DONE**
- Esha to reach out to Leif & organize Burners & Beer.
- Jackie to organize event leadership meeting with all section leads.
- Liam to continue liaising with Laketown Ranch & insurance brokers re: Firedance Victoria.
- Fletcher to lead & get help organizing AGM.

Next meeting: October 4, 2018 at 6:30 at Liam's.

Adjournment. 7:59pm