



Kindle Arts Society

Board of Directors Meeting

Kindle Arts Society

Mar 25, 2019

Time: 6:30

Where: Camille's

In attendance: Fletcher, Jacklyn, Camille, Liam

Quorum met? Y

Chair: Fletcher

Secretary: Camille

Approval of the Agenda

Motion: to approve agenda

Motion By: Fletcher

Motion: approved

Agenda	2
Meeting Minutes	3

Kindle Arts Society



Agenda

1. Actions from last meeting
 - a. Website migration progress
 - b. Insurance
 - c. Templates
2. Volcor
 - a. Do we want to link Volcor to Facebook site?
 - b. When would be the proper state to execute on that?
3. Ticketing/membership
 - a. Fletcher to speak with Bill Fosdick and Chris Marks to coordinate volunteer list to find members and members in good standing
 - b. Liam to speak with legal to ensure we are following societies act and our charter guidelines
4. IMBY
 - a. Fletcher: find out what the status is of conversation re grants from the city.
 - b. Fletcher: Can IMBY do some of its own fundraising?
5. Bookkeeper hiring process status
 - a. Allister and Jaclyn - to set up interviews with two people.
6. OW 2019
 - a. Fletcher to get member counts from AGM, fall event, and Volcor
 - b. Contract with site owner status update
7. Arts grants update
 - a. Jaclyn to speak with Arts Grants committee about their intentions
8. Financial - review cost and flow of cash for the next months
9. GVIAS video conference



Meeting Minutes

1. Actions from last meeting

a. Website migration progress

ACTION Allister to organise a meeting with comms team to decide what they want

ACTION website migration

Updates on website are reported to next meeting.

b. Insurance

ACTION Allan got its own insurance to teach fire safety. This does not cover performances. **DONE**

ACTION Any update from first aid provider. Will wait from Government and Cindy Milner update.

c. Templates

ACTION Camille to place afterburn reporting form in format so that they can be displayed/printed/used in a common format **ONGOING**

2. Volcor

Do we want to link Volcor to Facebook Otherworld?

ACTION Camille sending Volcor tutorial to OW team and to everyone on slack

3. Ticketing/membership

ACTION Fletcher to speak with Bill Fosdick and Chris Marks to coordinate volunteer list to find members and members in good standing **DONE**

Chris and Bill agreed ok this.

ACTION Liam to speak with legal to ensure we are following societies act and our charter guidelines **ONGOING**

4. IMBY

Kindle Arts Society



ACTION Fletcher to find out what the status is of conversation regarding grants from the city. **DONE**

The event coordinator submitted the application to the city. Still waiting for the city reply.

ACTION Fletcher to ask if IMBY can do some of its own fundraising?

5. Bookkeeper hiring process status

Jacklyn interviewed 2 strong candidates. One candidate aligns more to society principles.

ACTION Jacklyn will come back to her with some questions and will check her references.

6. OW 2019

a. Actions pending

ACTION Fletcher to get member counts from AGM, fall event, and Volcor **DONE**

ACTION Contract with site owner status update **ONGOING**

b. OW meeting

Two effigy submissions, production team will choose in April

Volcor subscription need to be increased

Everything is on track for OW.

7. Arts grants update

Jaclyn spoke with Arts Grants committee about their intentions, needs and processes. They sent us the amounts requested and the numbers of projects that applied. They need guidelines on how to decide how much to give to each project:

This round the total ask is \$33,850 for IMBY and Otherworld combined. \$25,000 is approved for this round which is 70% of the ask. Suggest a potential second round of up to \$5,000 as the community expects there to be another cycle of funding closer to Otherworld. (To be discussed with the Grants team)

Kindle Arts Society



Discussion about opening another round of Grants if funds are still available. If needed more funds for this, option is to sell more tickets for OW. In order to make it sustainable for the OW volunteers, aculutataion needs to happen:

- Video for newbies
- Picnic for newbies
- Ask theme camps to prepare an acculturation plan

A possible \$30,000 in grants is likely to over stretch the reserve funds for next year and we may make it up in increased ticket sales for Otherworld and also possibly through a fall event that generates revenue. Chris is working a revised version of the Otherworld budget as he gets the current figures from the vendors and looking into trimming costs wherever possible.

ACTION Jacklyn to send amounts for Grants

ACTION Board meeting with the grants team to discuss this.

8. Financial - review cost and flow of cash for the next months

As Otherworld grows, the financial risk of running it increase, the society needs to consider this risk against the ongoing prosperity of the society.

Need to spread the word about Society big picture goals regarding Finance

Need to work on a process to let this happen smoothly and transparently

ACTION write a good paragraph to explain the financial needs of the society. All to review before publishing the minutes.

Next meeting: April 08, 2019 at 6:30, at Allister's