



Kindle Arts Society

Board of Directors Meeting

Kindle Arts Society

January 6, 2020

Time: 6:00pm

Where: Camille's

In attendance: Mike, Camille, Liam, Allister, Colin

Chair: Camille

Secretary: Colin

Approval and amendments of the Agenda:

End time? 8:30

Motion: to approve agenda - All

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Agenda

1. Board org
 - a. Onboarding
2. Website
3. Communication team
4. Treasurer Report:
5. OW 2019
6. OW 2020
 - a. Comms w Chris
 - b. Org Chart
 - c. Docs for Pam
 - d. Producer Agreement?
 - e. Next Steps
 - f. Issues
7. Spring Event
 - a. Budget
 - b. Production Agreement
8. Fall Event - Burnday
 - a. Wrap up meeting?
 - b. Reports
9. Retreat
 - a. when-where?
10. Minutes 23rd November general meeting - publish?
11. Conduct committee
12. Any other business?
13. Call the meeting to close

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Minutes

Call the Meeting to Order.

Approve the Agenda.

Agenda approved by all

1. Board Governance - Camille

a. Onboarding

Camille trained Colin on secretary duties

Action - Liam and Jaclyn get together on finance still outstanding - Liam and Camille

2. Website - Allister

Discussion - What is the website strategy? For 2020? Beyond?

Discussion - preparation for WebDev(Nathan)

Nathan presented on website status.

Action Item - Allister to circulate the notes and action items from this discussion.

3. Communications Report - Mike

Action - Liam to organize Mail Chimp requires subscription payment. paypal?

4. Treasurer Report:

\$53k in the bank

Action - Liam Undertaking 8 years of filings w CRA.

5. OW 2019

Mike put together 2019 OW afterburn report

Action - Mike to follow up with Tara on submission to BM.org

Question - where and when should this be posted to the website?

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6. OW 2020

Action - Liam to request meeting w Chris for later in the week. Camille to attend. Allister and Mike optional.

Action - Mike and Liam to meet w Pam to discuss Event Chair Position.

Action - Liam to circulate Producer Agreement.

7. Spring Event

a. Budget - Camillie received from Jen

Action - Camille to circulate budget

b. Production Agreement

Action - Camille to support Jen on the production agreement.

Discussion - preliminary unanimous agreement to approve subject to budget and production agreement.

8. Fall Event - Burnday

Wrap up meeting complete - Camille

Event was profitable - \$1400

9. Retreat

Decision - January 18 all day and overnight(could include 17th if 2 night minimum) - within 90 minutes of the city

Action - Mike to investigate accommodations options

10. Minutes 23rd November general meeting -

Action - Camille to send.

11. Conduct committee

Discussion w Legal Counsel - Jeff Y. - suggested correspondence

Action - Jeff suggested to find a lead and committee for a conduct review(6 hours) - to be discussed at the next Board meeting.

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12. Any other business?

No.

13. Call the meeting to close

All agreed.