



Kindle Arts Society

Board of Directors Meeting

Kindle Arts Society

May 4, 2020

Time: 5:30pm

Where: Hangouts

In attendance: Mike, Camille, Liam, Allister, Colin, Online.

Chair: Camille

Secretary:

Start time: 5:30pm

End time: 6:30pm

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Agenda

1. Chair report
 - a. Action from last meetings
 - b. Approve/Publish minutes on website
2. Report from conduct committee
3. Website updates
4. Treasurer's report
 - a. Budget presentation and review
 - b. Recommendation for Budget - Dee
5. BitC
 - a. Postponement review
6. OW
 - a. Cancellation review
 - b. Hoodies / T shirts sale
7. Grants updates
8. e-Grant discussion
9. Honorarium

Minutes

1. Chair report
 - a. Action from last meetings

Action: Liam to renew the mailing box **DONE**

- b. Approve/Publish minutes on website

Action: to review the last minutes and approve them on Slack. (Colin, Mike and Camille)

2. Report from conduct committee

Action: Generate PDF and approve and send it (Mike) **IN PROGRESS**

3. Websites update

Action: To update website with new dates for BitC and with Grants updates on Grant Applications page. **DONE**

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4. Treasurer's report
 - a. Budget presentation and review

Action: Liam, presented Profit And Loss Statement **COMPLETED**

- b. Dee joined on video call after receiving reconciled information from Cheryl and working with Liam on period Oct 2019 till March 2020.

Recommendations for society:

- Create larger contingency plan for financials in case of other unforeseen circumstances
- Have fall and other events support the contingency fund financially.
- Conversation around where the Grants placed within the financial structure
 - Budgeted as part of events vs as separate art grant
 - Ease of reconciling within the event vs. reconciling grants from a year
- Ensure breakdown of all future producer budgets
 - budgets to be presented before money is given
 - Receipts to confirm
- Will make financial templates for production teams -Liam/Dee

Action: Conversation around above recommendation for grants within board, grants teams, and previous grant team members - Abbey, Shannon, Vee, Virginia (Liam, Camille)

5. BitC
 - a. Postponement review

Action: Details of budget for voting.

Is the \$5000 approved a total amount of funding as in the past two years

Define the budget for infrastructure and for grants arts. (Jenn, Camille)

Action: Find out details of moneys for KA grants for BitC, ask Vee (Camille) **PENDING**

Action: Find out details infra/grants budget for last 2 years IMBY (Liam)

6. OW
 - a. Cancellation review



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Action: Send producers a recap of the comments that we got (Mike)

Action: Contact David so he can email Laketown regarding future dates. Contact has been made with LakeTown Ranch. Need to confirm this by email (Liam) **IN PROGRESS**

b. Hoodies / T shirts - fundraiser

Action: Send an email to people who want to lead this. Draft is written by Liam, need to be sent. **DONE**

Ashes sent a detailed plan to the board. Plan got accepted. It is possible that there will be a small profit from that sale.

Motion by Mike: Any profit made from the hoodies/t-shirt sales will be donated by Kindles Arts to a charity.

Motion seconded by Camille.

Approved by all

Action: Create page and form to start the sale. Ashes is going to send us content to put in KA newsletter.

7. Grants updates.

Second Round of adjudication was completed. Emails to artists are going to be sent soon.

Action: update the website with the new plan about Spring round. **COMPLETED**

8. e-Grant discussion

Action: start document/letter explaining the grant fundraising model (Camille/Liam)

Action: Camille to contact people if they are interested in helping with this. Contact some people. 2 people are interested to be part of the jury. Still waiting for 2 replies.

After discussion, we cannot raise enough money to support this. We will instead donate the profit made by the hoodies sale to a charity

9. Recognition of volunteers

Discussion around adding a Thank you Volunteer Page/ Blogs on the website that could recognize a volunteer for their support on a regular basis.

Action: Define how to gather content.

Action: Contact few people good in writing and see if they would like to help there (Camille)

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Next meeting: Tuesday 19th May at 5:30