



# Kindle Arts Society

**Board of Directors Meeting**

**Kindle Arts Society**

June 8, 2020

**Time: 5:30pm**

**Where: Hangouts**

**In attendance: Mike, Camille, Colin, Online.**

**Chair: Camille**

**Secretary:**

**Start time: 5:30pm**

**End time: 6:30pm**

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# Kindle Arts Society



## Agenda

1. Chair report
  - a. Action from last meetings
  - b. Approve/Publish minutes on website
2. Website updates
3. Treasurer's report
4. AGM
5. BitC
  - a. Postponement review
6. OW
  - a. Cancellation review
  - b. Hoodies / T shirts sale
7. Recognition of volunteers

## Minutes

1. Chair report
  - a. Action from last meetings

Action: Write down process for Conduct Committee for future

- b. Approve/Publish minutes on website

Action: to review the last minutes and approve them on Slack. (Colin, Mike and Camille)

- c. Improve tools

Action: investigate how much is full google hangout tool, in preparation for potential online AGM. Camille

2. Websites update

Action: Add page for Hoodies/t-shirts on the website **DONE**

3. Treasurer's report

Cheryl has received the back dated financial records from January 2013 and is working on fulfilling the financial reporting for the CRA.

Her recommendation, supported by Dee and Liam is to set the year end date to the 31st of July.



# Kindle Arts Society

This time frame would allow the bookkeeper to prepare the annual financial report so that the AGM can be scheduled in September.

The end of July allows a month for completing payments to Vendors and paying out the second half of Grants from Otherworld.

The end of July also aligns with sending the after-burn report to the Burningman Organization as per the Regional requirements.

Previously 30th December and 30th September have both been used as the year end dates, but, since no filing happened with CRA the society is not bound to use either of those dates.

Once we set the year end for Kindlearts with the CRA it is permanent, now is the opportunity to consider what is most advantageous going forward and to set that choice in motion.

Please indicate if you agree or disagree with the proposal for 31st of July as the year end date.

If you disagree with the proposal please be prepared to provide your reasoning and a counter proposal at the next BoD meeting.

Thank you.

Approved by all present

## 4. AGM

Action: Camille to send previous agenda **DONE**

Prepare for an online AGM as in case of a second COVID wave

- Anyone can attend
- But voting needs to be secure. How to do online voting?

Action: contact One Feather organization (local org). Colin

Define a date => proposition 26th of September

Refine Membership list

Once date is defined we need to advertise 40 days in advance in newsletter and in social media

Prepare annual report and agenda

- Treasure finance reports
- Otherworld report Mike
- Grants
- Website



# Kindle Arts Society

- Membership

## 5. BitC

a. Postponement review

Action: Reach out to Jenn (Camille)

Action: Details of budget for voting.

Is the \$5000 approved a total amount of funding as in the past two years

Define the budget to include costs of infrastructure and grants. (Jenn, Camille)

Action: Find out details of moneys for KA grants for BitC, ask Vee (Camille) **PENDING**

Action: Find out details infra/grants budget for last 2 years IMBY (Liam)

### **IMBY 2019**

Budget ask \$4,500

Infrastructure ask \$2,410

City cash grant \$1,000 (minus)

Actuals:

Infrastructure Total \$1,410

Grants \$3,000 Spring round

Travel grant \$250

**Total from Kindle Arts - \$4,660**

### **IMBY 2018**

Budget ask \$5,000

Infrastructure \$4,800

Actuals:

Infrastructure Total \$3,210

Grants \$1,690

**Total from kindle Arts - \$4,900**

## 6. OW

a. Cancellation review

Action: Send producers a recap of the comments that we got (Mike)

Action: Contact David so he email Laketown regarding future dates. Contact has been made with LakeTown Ranch. Need to confirm this by email (Liam) **IN PROGRESS**

# Kindle Arts Society



## b. Hoodies / T shirts - fundraiser

Deadline has been modified to 15 of June. Need to confirm with Ashes.

Action: Send a newsletter when things are up on the website. Send email to Edd as well.

## 7. Recognition of volunteers

Discussion around adding a Thank you Volunteer Page/ Blogs on the website that could recognize a volunteer for their support on a regular basis.

Action: Define how to gather content.

Action: Contact few people good in writing and see if they would like to help there (Camille)

Next meeting: Monday July 6th at 7pm