

Board of Directors

2023-02-13 - Minutes

Present: Liam, Angela, Jon, Robyn, Dee

Regrets: Robyn,

Quorum:

Chair: Liam Lavelle

Secretary: Angela Arvizu

Treasurer: Jon Cunningham

Vice-Chair: Robyn Thompson

At Large: Dee Hall

Approve Previous Minutes:  2023.01.30 - Minutes **Yes**

Proposed Agenda:

1. Review of Action Items. a) b) c) d) etc
2. Review of Production Meeting #1
3. Budget Matters - Jon
4. Directors attendance, minimums
5. Bio's profiles and photo of directors for the kindlearts.ca website
6. Production Assistant, possible candidates.

Approve proposed Agenda: yes

2023-02-13 - Minutes:

1. **Review of Action items from last meeting:**
 - a) **ALL:** Review spreadsheet 2019 Producer receipts **Done**
 - b) **Angel & Robyn,** online conversation with 2019 department lead about returning funds. **Done**
 - c) **Angela** contact **Dee** about kindlearts.ca site edits and upgrades documents. **Done**
 - d) **Jon** to contact **Brianna**, mailout to community list dates of Otherworld: 2023 and Production meetings 12th and 15th. **Done**

2. Production Meeting #1

Action: Angela to e-mail Camille requesting directed volunteer interest for the Grants Lead via email to info@kindlearts. Sage as possible co-lead.

Commissary: Jeff K and Liam L proposal to directors email, Adriana's Restaurant burritos.

Parking: Ticket and greeters, directed team to provide required volunteers.

Sound: RV park will not be there for 2023. Map updated. Late night: 3 stages.

All-hands meeting: a couple of weeks before, the midway point, early April-mid-May

Action: Production lead request to Hiltz to be Fire Lead Producer needs to be sent.

3. Budget Matters Jon:

Treasurers Update

Expense: Edward White: Siteground Web Hosting 1 Year Renewal \$298 USD \$414.10 CD

Approved

Expense: Andrew Martens Bzkrk: 2023 expenses -late filing of 2022 Ranger Receipts for last year's Otherworld \$566.81 **Approved**

Open discussion for effigy and temple grant value. \$2500 Effigy and \$1750 Temple

Additional Expense: \$750 for reusable components. (LED, Freestanding podium, mechanisms...) **Approved** RETURN: Broad Criteria: Artists in good standing. Owned by KindleArts

Increase budget for art items: \$2000 grants (In keeping with other regionals)

Travel grants: Extra \$100

New expense: 5' x 5' standard storage locker, \$79 a month or +-\$1000 dollars a year: less than \$1200 **Approved** (Expense balanced by saving truck rental and volunteer hours/burnout)

New Expense: \$250 dollars on bins/dolly. (Storage locker) **Approved**

Action: Caretaker key volunteer needed storage locker (Victoria Proper)

Expense for event security: \$15000

Medical: Wed-Thursday team available during building and setup. Confirmation of availability is needed. **Action:** Contact Cindy Millner to request information about the number of licensed practitioners on the medical team, on-site. 24/7(Burn night)

Toilets: Sample and expense quote from GFL model to be a guide for maximum cost.

Facebook account: Administrators for Kindle access.

Action: Liam contact Jacq about Facebook logins

Official source of information: Reddit? Facebook? Instagram?

3. Director and medical issues: Current director cannot guarantee attendance at meetings due to dealing with illness. Possibility of appointing a director as a replacement was discussed.

4. Production Assistant

Tabled to next meeting

5. Directors Attendance

Tabled to next meeting

6. Bio & Profiles of directors for Kindlearts website

Action: Angela will send reminders to the missing individuals that have not provided biographical information.

Next Meeting: 2023-02-27 **Amendment:** For two hours from 7 to 9 pm

Meeting Adjourned: 9:09pm