

Board of Directors

2023.03.27 - Minutes

Present: Liam, Angela, Jon, Robyn,

Regrets: Dee

Quorum: Yes

Chair: Liam Lavelle

Secretary: Angela Arvizu

Treasurer: Jon Cunningham

Vice Chair: Robyn Thompson

At Large: Dee Hall

Approve 2023.02.27 Minutes: Approved

Approve 2023.03.13 Minutes: Approved  **2023.03.13 - Minutes**

Proposed Agenda:

1. Review of Action Items.
2. Treasurers Update
3. Site Update
4. Grants Team, Director Liaison introduction
5. Change of directors, possible appointment.
6. Website editors list kindlearts.ca Nathan Sorochan
Removal of inactive personnel
Adding web Team for Otherworld.ca

Approve proposed Agenda:

Minutes: 2023/01/16

1. Review of Action items from last meeting:

- a) **Robyn**, add notes to 2023.03.13 minutes about Production Assistants roles **DONE**
- b)

2. Treasurers Update

Venue considerations and possible changes in venue expenses.

Waiting for Greg to return from vacation **Action:** Jon and Liam to call Greg April 3rd

Expenses requested as telehandler: usage cost. Is alleviating the need to wait worth 5,000 dollars? Open question.

Increased security cost of \$3,600 to \$6,000

JTF security plan considerations Iesha (flow producer) working actively with the document
Additions to security plan document are currently being made

***Liam is the designated JFT contact, by phone, on site, during the event for emergencies.**

3. Site Update

Insurance

Contact: Megson Fitzpatrick as broker for insurance

Action: Robyn will communicate with Liam to follow the insurance form.

Kindle art will have a copy of the documentation for Insurance, as well as CC kindlearts

Deadline: contract will be written 3 weeks before the event, terms are negotiated before that time.

Event Insurance was ~\$3,000 in 2022

Directors insurance: ~\$900 possible increase

Possible Government funding: end of March or April

Storage range: \$100-200 \$1,200 a year or \$2,400 a year

Porto: Twice daily cleaning and half the number of portos per cleaning cost more in service.
\$3000 porto rental and \$15,000 service cost in 2022.

Net cost is reduced with a single daily service and more porto units.

Venue cost \$24 per person, increase to \$24.48 a 2% increase as per contract agreement

Action: Liam and Jon will talk to Greg about the details and determine costs

Final cost is determined by the number of attendants, the budget will be adjusted accordingly.

4. Arts Grants Team: Board Liaison position

Angela to be the Arts Grants Liaison from the board. **(Amended)**

Action: Email the Arts Grants co-leads from directors informing them the board liaison is Angela this year.

Note the use of the term **Arts Grants** for 2023, formerly called **Grants**.

Travel Grants: Liaison is Jon

5. Possible Change of Director:

Bianca will be invited to two meetings to introduce the directors and familiarize the team.

6. Website editors list:

Who should have editing access to the kindlearts.ca website?

Directors are responsible and manage the kindlearts.ca website.

Web Liaison: Jon

Kindlearts.ca **Editors list:** submitted for review by Nathan

Keep:

burner@msgsafe.io

angela.arvizu@gmail.com

ashes@csto.org

strange.cameo@gmail.com

Removal of inactive personnel:

jackittel@gmail.com delete

shannonrands@shaw.ca delete

abbeyboon@gmail.com delete

Action: Jon to contact Nathan and update editor list

Web Team: otherworld.ca

Production team manages the otherworld.ca website, with final say by the directors.

Raz Mahroua rmahroua@mailbox.org

Leif

Jessyca requested access to mail chimp: newsletter compiling (possible information producer)

Shannon

Year Round support team:

Interested expressed by;

Juniper: Design

Tynka:

Hanna/Dave: Graphics

Briana: Communications

Next Meeting: 2023.04.10 at 8:00 to 9:30pm **the Budget**

Meeting Adjourned: 9:45pm