

Board of Directors

2023.05.08 - Minutes

Present: Liam, Angela, Jon, Robyn,

Regrets: Dee

Appointee: Bianca Gunther

Quorum: Yes

Chair: Liam Lavelle

Secretary: Angela Arvisu

Treasurer: Jon Cunningham

Vice Chair: Robyn Thompson

At Large: Bianca Gunther

Approve Previous Minutes:

[2023.04.28 - Minutes - Bank Transfer Authorization](#)

[2023.04.24 - Minutes](#)

Agenda: for 2023.05.08

1. Action items from last meeting
2. Appointment of Bianca Gunther as Director:
3. In Camera
4. Treasurer report: ticket sales
5. Venue contract update:
6. Event Insurance
7. Security email. Liam
8. Sound
9. Other

Minutes

1. Action items from the previous meeting:

Liam to arrange a meeting with the Head of Elite Security and Greg for coordination.

Action PENDING - Email will be sent this week.

Jon contacted Donna about Security.

Action: Jon will send an email Leah (JTF) will be sent an email to express that the security team will not be needed.

No earlier than the 5th of June.

Ilesha is making the security plan outlining procedures for the proper escalation of processes including, medical, rangers, security, and RCMP.

Emergency contact in that list, the document for Elite security is in the process of being updated and will be clearly still filled out for security.

Recommended Action for Board members: read the security plan

2. Appointment of Bianca Gunther as Director:

Bianca has Accepted the Director position as “At Large”

Vote: Approved

A resignation letter has been received from Dee Hall (Director’s email).
Dee’s email was accepted as the closure of her board membership term.

Action: Jon will send an email acknowledging her resignation and thanking her for the years as a Board Member volunteer.

3. In Camera

4. Treasurer report: ticket sales

2023: 2k consensus.

Building consensus with the community as a group when ticket sales grow more than 15% annually or the board deems it important to request larger admission for event success.

2023:

Limited amount of Directed tickets will be available.

5. Venue contract update:

Venue Contract with edits done by Liam and Jon has been forwarded to our legal council (Page).

The Venue contract has been forwarded to Greg Adams . A copy of the venue contact is in the director's email.

6. Event Insurance

Robyn has written the draft for the Event Insurance.

Action: Robyn: The event Insurance Document will be finalized by the end of the week.

7. Security E-mail

Action: Liam will send the email to Elite Security Team by the end of the week.

8. Sound

No sound coordinator - The board is the sound coordinator.

The event map (base map) has been upgraded to show the sound restrictions and schedules imposed by the event site. (Greg has put conditions based on complaints by neighbours)

Liam has access to two sound range devices (Liam).

Action: Angela: Research and/or purchase two other devices
Access to 4 or more devices would be optimal.

A map will be printed for participants to know the proper areas with sound restrictions.

Possible entry point information about that specific area.

Meeting Adjourned: May 16, 8:00 - 9:00pm